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OUR PURPOSE

At Burnt Yates Primary School we aim to provide a caring, creative and challenging environment inspired by Christian values, in which all children can thrive and succeed.

The combination of high professional standards, Christian values and strong links with the local community provides the framework for achievement within a caring and responsible environment.

The Partnership between Governors, Staff and Parents produces a balanced approach to education, which is reflected in happy, well-motivated pupils. As the children progress through school, they are encouraged to be self-disciplined and independent, taking responsibility for themselves and others where appropriate and developing the confidence needed to tackle the challenges that lie ahead.

THE SCHOOL

A philanthropic Admiral called Robert Long, who not only had a connection with Burnt Yates, but also owned land there, founded the School in 1760. He felt most strongly that the children of the area – ‘a wild lot’ – should have some education. He entered into a Trust deed, appointed Trustees and endowed that Trust with land and money so that a school could be built and a teacher employed.

When free education became available for all, the Education Authority assumed responsibility for the provision of education. However, the School and its associated buildings, including the sports field, still remain the property of the Trustees of the Admiral Long’s Foundation, who to this day have to repair, maintain and, if necessary, improve them. Children attending Burnt Yates School to the age of eleven are also fortunate in receiving Grants from the Trust for their Secondary and Higher education.

The present building consists of two teaching areas (Infant and Junior), the hall, library, with the additional facilities of an office, cloakroom, toilets, two playgrounds and the adjacent sports field. We have outstanding an outdoor environment for our children to use with an outdoor classroom, paddock and wood available to enrich their curriculum experience.

In the last Ofsted Inspection our school was judged as ‘**Outstanding**’, the highest grade possible. In a recent Ofsted subject inspection for Music we were found to be ‘**Good**’. The school has also been awarded prestigious ‘Healthy Schools’ status. The school has also recently had its nationally recognised Activemark status extended by Sport England, demonstrating a commitment to providing a first class Sports Education as a central part of our school curriculum. Together with the fact that we teach Modern Foreign Languages too, we feel that we offer a wide and varied learning experience to all our pupils.

Burnt Yates School is a Church of England Endowed (Aided) Primary School, and caters for the primary age range of four to eleven years. Pupils leaving school at the age of eleven normally travel either into Harrogate for Secondary Education, where there is a choice of Comprehensive Schools, or to Nidderdale High School in Pateley Bridge.



AIMS OF THE SCHOOL

Burnt Yates School seeks to provide a secure and welcoming environment for children, their families and the wider community, within which a high quality of education can be achieved. We are a Church of England Voluntary Aided School and organise our school according to principles and values that are rooted in Christian teaching.

We aim to enable each child to reach his/her full potential in all areas of development; spiritual, moral, cultural, physical, creative and academic. In order to achieve this we:-

- Provide a stimulating and rewarding environment where high standards of achievement are expected.
- Create a purposeful and happy atmosphere, where the individual needs of children are taken into account.
- Demonstrate clear expectations of good conduct, where an awareness of the needs of others is encouraged.
- Create a working environment, which fosters the development of self-discipline and a pride in personal achievement.
- Provide a broad and balanced curriculum where there are equal opportunities for each child to develop his/her individual skills and talents.
- Encourage children to develop a love of learning and to see education as a life-long, enjoyable process.
- Help children to distinguish between right and wrong, to cooperate and work together, to have an understanding of the spiritual dimension of life, to appreciate faiths and cultures different from their own.
- Enable teachers, parents, governors and members of outside agencies to work together for the benefit of the education of our children.

SCHOOL STAFF

Ms J.M. Popplewell	Headteacher
Mrs C. Merrick	Key Stage 2 Teacher
Mrs H. Cairns	Early Years Foundation Stage/Key Stage 1 Teacher
Mrs LA Broad	Key Stage 2 Teacher (part time)
Mrs H. Permain	School Administrator/Bursar
Mrs J. Forsyth	Advanced Teaching Assistant
Mrs E. Robinson	Advanced Teaching Assistant
	Mid-day Supervisor
Mrs S. Flack	Advanced Teaching Assistant
	Mid-day Supervisor
Mrs T. Hanson	Administrative assistant
Mrs A Ingles	School Meals Supervisor
Mrs C Kenchington	School Cleaner/Caretaker





ADMISSIONS POLICY 2011-2012

Burnt Yates is a Voluntary Aided Church of England Primary School. As a church school it is committed to maintaining links with the local parish and the Diocese of Ripon and Leeds. The school welcomes children from other Christian denominations and other faiths. It serves the local community and aims to teach Christian values and standards and to demonstrate these qualities in everyday living.

The school can accommodate up to 56 children within the regulatory conditions set by North Yorkshire Education Authority. The governors will admit up to 8 children of Reception age in any school year. Should there be more applications than places available; the governors will allocate places according to the following criteria, which will be applied in the sequence in which they are set out. Parents who wish to apply to Burnt Yates Primary School, in addition to the Local Authority's Common Application Form, must also complete a Supplementary information Form as this is a Voluntary Aided school. This form is available on request from the school.

Children with Special Educational Needs naming the school on their statement of educational needs will be allocated a place. This is a statutory entitlement under S.324 of the Education Act 1996 and is not part of the oversubscription process.

Criteria for admission in order of priority:

1. Children in Local Authority public care.
2. Any child who will reside within the Parish area of Burnt Yates, Clint and Hartwith at the time of admission. (A map is available in school, which clearly defines this area).
3. Any child with siblings* attending the school at the time of their requested admission.
4. Any child from a Christian denomination, or other faith community, on the recommendation of their minister.
5. Any child with proven educational, medical or social needs, for whom Burnt Yates School will best fulfil these needs. This must be accompanied by written evidence from the relevant professional supporting the application.
6. Any other child.

All criteria having been considered, in the event of a tie, the following tie breaker will come into effect.

Tie Breaker: Distance from school (based on the distance calculated by the route finder on www.rac.co.uk). The nearest will be admitted first. In a tie a door-to-door measure will be used based on the route of the planning tool above.

Waiting list

If the school is oversubscribed for Year Reception entry, i.e. applicants exceed the number of places offered, then a waiting list will be maintained for one term after the start of the school year.

Admission of pupils:

Wherever possible it is preferable for children to visit the school before they are admitted in order to get to know the teachers and the building. New entrants are gradually admitted to the relevant class. Additionally children may be admitted from other schools throughout the school year, if places are available.

Admission dates:

Generally pupils are admitted to the infant class, part-time in September, full-time after the autumn half-term holiday.

Appeals:

Appeals against the decision of the governing body not to offer a place must be made in writing to the Clerk of the Governors and sent to the school by the end of April prior to the academic year starting in September. An Appeal Panel will be convened at the earliest possible date following receipt of an appeal letter and parents will be notified of its decision in writing as soon as possible thereafter.

* Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister or the child of the parent/carer's** partner, and in every case, the child should be living permanently in the same family unit at the same address.

** Parent/carer refers to any person who has parental responsibility or care of the child



INTRODUCTION TO SCHOOL

Starting school is a very important time for both you and your child. With your support we aim to make it a happy, smooth and rewarding experience. A child's first impression of school should be positive and, wherever possible, we prefer children to visit the School before they are admitted, so that they may get to know the building and their teachers.

Children start our School in September at the beginning of the academic year in which they become five years old. Initially, to aid transition from home to school, new entrants are admitted to the infant class, part-time in September, full-time after the autumn half-term holiday. Parents can request that the date their child is admitted to the school is deferred until later in the school year or until the child reaches compulsory school age in that school year, and can request that their child attends part-time until the child reaches compulsory school age.

Children may be admitted from other schools throughout the school year, if places are available. Application should be made on the Local Authority Common Preference form or in - year common preference form. Completed forms should be returned to the Local Area Education Office.

ABSENCES

Parents/carers must inform the School on the first morning of a child's absence, either by letter or telephone. In extenuating circumstances, the absence may be due to a family holiday during term time. In such a case a request form can be obtained from the School Office. (A holiday absence during term time of more than ten school days is deemed to be an unauthorised absence). Requests for children to be absent for any other reason should be made in advance, in writing, to the Headteacher. If parents/carers fail to notify the School of an absence, it will be regarded as unauthorised.

SCHOOL UNIFORM

All children are expected to wear school uniform, which has been designed to be smart, practical and as inexpensive as possible. The School's uniform guidelines are, as follows:

Girls

Winter (Usually Autumn and Spring Terms)

- Navy skirt or pinafore dress
- Navy or black "tailored style" trousers * (Not jeans, leggings or joggers)
- Yellow polo shirt with school crest **
- Royal blue sweatshirt or cardigan with school crest**

Summer

- Blue and white checked or striped dress
- Royal blue sweatshirt or cardigan with school crest**

Boys

- Grey, black or navy trousers or shorts (Not jeans or joggers)
- Yellow polo shirt with school crest**
- Royal blue sweatshirt with school crest**

Both

- Royal blue fleece with school crest**

Footwear

- Children should wear low-heeled, dark coloured sensible shoes or sandals, (not boots, trainers or fashion shoes) .
- Children should have a separate pair of trainers/pumps for outdoor P.E./games.

PE Kit (Boys and girls)

- White T shirt
- Navy or black shorts
- Pumps or trainers for Infants
- Trainers suitable for outdoor wear for Juniors
- Where possible indoor PE will be done in bare feet ~ if your child has a foot problem e.g. verrucas or athlete's foot please provide suitable indoor footwear e.g. pumps.
- A tracksuit or jogging bottoms and a sweatshirt (specially for PE) for outdoor games.

Outdoor wear for Reception Children only

- Splash Suit (see school for details)

All uniform items should be named and PE kit should be kept in a drawstring bag with the school crest available to purchase from the office.

We encourage all children to have a school book bag which are also available to purchase from the office.

Stockists

*Suitable "tailored style" school trousers are available from: Marks and Spencer, Mothercare, Asda, M and Co, Rawcliffes. (If you are unsure please ask)

**All items with the school crest can be ordered direct from the supplier at www.apc-clothing.co.uk, or through the termly school uniform order placed by school.

We realise that it is not always possible to 'stick' to uniform guidelines. However, when such circumstances arise, we ask that parents and carers advise the School. Any item of alternative clothing or footwear provided must be safe and sensible.





THE SCHOOL DAY

Morning School: 8.55am – 12.00pm

Afternoon School: 1.00pm – 3.30pm

Children should be in School at 8.55am for registration at 9.00am. Parents/carers are reminded not to leave their children too early on the School premises, as adequate supervision may not be available before 8.50am.

There is a fifteen-minute break during morning school and a fifteen-minute break in the afternoon.



KEY STAGE 1 AND KEY STAGE TWO NATIONAL TEST RESULTS

In Years 2 and 6, our pupils are required to take part in national testing. We are not officially required to report the results of these tests where ten pupils or less took them. This is to ensure confidentiality of individual pupils as a result of being a small school. However, we are proud of the generally very high standards achieved by our pupils in tests. But it should be remembered that this is only a very small part of the processes the school uses to maintain a regular assessment of each child's progress.



THE SCHOOL CURRICULUM

In providing for the children we are guided by the requirements of the National Curriculum, the requirements of the North Yorkshire Education Authority and, for Religious Education, the Ripon and Leeds Diocesan Guidelines.

The provision at Burnt Yates CE Primary School takes account of every aspect of a child's development. The curriculum gives children the opportunity to achieve the highest possible standards of numeracy and literacy whilst ensuring they can become confident in physical, artistic, practical and social skills. We provide a broad and balanced education allowing for the individual needs of each child to be met within well-planned learning experiences.

Areas of Learning include:

- Mathematics
- Physical Education
- I.C.T.
- Science
- Religious Education
- English
- Modern Foreign Languages (French)
- Art
- History
- Geography
- Design & Technology
- Health Education
- Music
- PSHCE

Curriculum planning involves all members of the teaching staff to ensure there is progression and continuity in learning as each child passes through the school and all our planning processes give due regard to the requirements of the National Curriculum.

RELIGIOUS EDUCATION

Religious Education is an important element of the school's curriculum. In an Aided school, the Governors are responsible for the provision and quality of this subject.

We are guided in our provision both by the guidelines for Religious Education of the Diocese of Ripon and Leeds and also by the North Yorkshire Locally Agreed Syllabus.

Whilst giving particular attention to learning about and learning from Christianity, we provide ample opportunity to learn about and from the beliefs and practices of other major World religions. We would expect parents to support this broad and balanced teaching but we recognise that they may make a written request to the Headteacher for the withdrawal of their child from Religious Education.

COLLECTIVE WORSHIP

We provide an act of Collective Worship each day and they conform to the legal requirements expected of us.

This time is considered an important part of the day. Worship is usually led by either a member of staff or a member of the Church team of Vicar and Reader. On occasions other visitors are invited to lead worship. There is a planned programme of Worship Themes.

During Worship, children are encouraged to think and reflect upon important issues, to learn about belief and to join in singing and prayer. Once a fortnight, usually on Tuesdays, Worship takes place in church. End of Term services, and services for special occasions (such as Harvest, Mothering Sunday and Christingle) are held in church. Parents are welcome to all the services in church.

Every Friday we have a 'Celebration' act of Worship to which all parents and friends of the school are invited. At this service we celebrate the achievements children have made during the week.

We recognise the right of parents to withdraw their child from Collective Worship. This should be done in a written request to the Headteacher.

SPECIAL EDUCATIONAL NEEDS

We aim to give all pupils access to the National Curriculum and other activities connected to school. We do this by providing a differentiated Curriculum for all pupils so as to meet their educational needs.

Children with Special Needs, whether this is for learning and behavioural difficulties or because they have been assessed as being especially 'gifted', will have an individual programme which is agreed with parents and which will set targets for children and explain how these targets will be met. We assess and monitor children to provide early intervention if a child requires additional help or challenge. We foster and maintain links with outside agencies and educational services to support our work.



HOMEWORK

Key Stage 1

- All children are expected to undertake reading/language activities at home on several occasions each week.
- All children have a school planner for parents and teachers to make comments in.
- Some children will have spelling or mathematical facts to learn from time to time as appropriate.
- Parents will be informed of their child's homework requirements and all parents will be encouraged to assist with the homework activities.
- Very little written homework will be given in Key Stage 1.

Key Stage 2

- Homework is set regularly for all Key Stage 2 children.
- All children are expected to read at home on several occasions each week and are encouraged to take a reading book home each evening.
- Individual children experiencing difficulties with particular work may be given extra work to complete at home to help their educational progress. Sometimes this will be communicated via the children's school planners.
- Some groups of children may be asked to research a particular topic.
- Individual children may be asked to complete unfinished work at home.
- Children who are absent from school through illness for more than one or two days will be given suitable work on application to the class teacher and in discussion with parents.
- Parents will be informed of their child's homework timetable.

EQUALITY AND DIVERSITY

The school maintains and nurtures the ideal of "Education For All", appreciating that members of all ethnic groups should be recognised and valued.

We seek to help children to develop the necessary knowledge, understanding, skills and attitudes with which to play a full and active part in our multicultural society.

We actively promote attitudes and values that enable the children to recognise the worth of every individual as well as themselves. The children are encouraged to respect others, be it in pupil-pupil relationships, pupil-staff relationships and relationships with others in the school and wider community. Tolerance and understanding of others is promoted amongst children and staff, who are encouraged to appreciate individual differences. Staff are expected to lead by example.

We acknowledge and respond to the differing needs of all individuals, striving for them to receive equality of opportunity in all aspects of their school life.



SCHOOL CLUBS

A variety of School Clubs are held throughout the year. These vary from term to term and can include Crafty Club, Technology, Ocarinas, Netball, Tennis, Multi-skills (exercise & PE), Football and Japanese. We are always looking to increase the variety of clubs we have but this does depend upon adult volunteers. There is usually no charge for these clubs.

EDUCATIONAL VISITS

An opportunity is given to all the children to participate in various outdoor activities and visits, usually as part of their class project work. We aim for each class to go on an educational visit at least once a term. When a child is in Year 5 or 6, he/she will also usually have the chance to take part in a residential visit. At the beginning of each school year, parents are asked to sign a permission slip for their child to take part in all school trips. Parents will always be informed when a trip is taking place and parents always have the right to withdraw their permission for a child to take part in a particular trip.

CHARGING FOR SCHOOL ACTIVITIES

Where there is a cost attached to a particular educational activity, which takes place during the school day, voluntary contributions from parents will be requested. A child will not be excluded from an activity if the parent is not able to make a contribution. However, in a situation where there are not enough voluntary contributions, that particular activity may be considered financially unviable and would have to be cancelled.

SCHOOL LUNCHES

Children may either bring a packed lunch to school or have a school lunch. Lunches are cooked at another local school and delivered to us. To aid the organisation, we ask that your child be committed to having a school lunch for a period of at least half a term. Dinner money (£2.10 per day) should be paid in advance on a half-term basis.

SCHOOL FUND

This vital element of school finance is used to provide the many incidental items required by the school, on a 'day to day' basis, as well as supplementing the county expenditure on books and equipment. The Fund is a registered charity and is totally dependent on fund raising by the school community.

PARENT HELPERS IN THE CLASSROOM

We very much appreciate the help that parents can give in School. Indeed some of our activities in School would be very difficult, or too expensive to organise, if it were not for parental help. If you feel that you can offer help in any way, please let us know.

FRIENDS OF BURNT YATES SCHOOL

All parents of children attending the School are warmly invited to join the association. The Friends organise both social and fund-raising events throughout the year. Meetings are held regularly during term. If you have any ideas regarding events in School and are unable to attend meetings, please contact the School. All parents are notified of meetings and forthcoming events.



TRANSFER TO SECONDARY SCHOOL

In general, pupils transfer to one of several schools in the area. These include St. Aidan's High School, Upper Nidderdale High School, Rossett High School, Harrogate High School and Harrogate Grammar. We maintain links with all of these schools. Indeed, during Year 6 there are opportunities for some of our children to attend 'extra' learning activities in subjects and areas of special interest to them. Children in Year 6 will visit their chosen High School for at least one day in the Summer Term. This is a chance to get to know the geography of the school and to meet and make new friends. Teachers from each of the High Schools visit our school to speak to the pupils before they transfer.

We are always delighted to hear from former pupils and try to keep a close watch on their future progress.



